

BY LAWS
OF
PUTNAM COUNTY REPUBLICAN EXECUTIVE COMMITTEE
OF
WEST VIRGINIA

ARTICLE I

Name

The name of this organization shall be "Putnam County Republican Executive Committee of West Virginia."

ARTICLE II

Election of Members

"The members of the Committee elected at the primary for the year 1994, together with members of the Committee heretofore or hereafter elected to fill any vacancies shall constitute the membership of the Committee until their successors are appointed and qualify. At each primary beginning with the primary election in the year 1994 and in every fourth year thereafter, the voters of the Republican Party in each magisterial district shall elect one male and one female member of the Putnam County Republican Executive Committee.

Such members are so elected shall be elected in accordance with the provisions of the Code of West Virginia, 1931, as amended.

ARTICLE III

Term of Office

Section 1. The term of office of all members of the County Executive Committee so elected shall be concurrent with the State G.O.P. taking office and shall continue for four years thereafter and until their successors are elected and qualified, except for the terms specified in Article II.

Section 2. Vacancies in the County Executive Committee shall be filled by the

members of the Committee for the unexpired term. The Chairman, or any other member, may submit a name from the magisterial district in which the vacancy occurs, to be of the same gender as the person who vacated the position. In order to allow time for consideration of nominees the names submitted shall not be voted upon until the next committee meeting following the one in which they were nominated. The vote shall be by secret ballot. Any person so appointed shall agree at the outset to relinquish the appointment if he/she is unable to attend nine or more regular meetings within any calendar year.

ARTICLE IV

Officers

Section 1. The officers of the Committee shall consist of a chairman, vice-chairman, a secretary and a treasurer.

Section 2. The terms of all officers shall begin on the date of their election to such office and shall continue and be concurrent with the election of the State G.O.P. Officers, until their successors are elected and qualified except for the terms specified in Article II.

Section 3. Vacancies in any of the positions as officers of the Committee other than the chairman shall be filled by appointment by the chairman.

Section 4. Any vacancy in the office of chairman of the Committee shall be filled by majority vote of the Executive Committee for the unexpired term.

ARTICLE V

Section 1. The chairman shall be the chief executive of the committee, and shall be responsible for the management and administration of its affairs, subject only to these by-laws and within State G.O.P. guidelines as mandated by national guidelines.

Section 2. The chairman shall preside at all the meetings of the Committee. In his absence, the vice-chairman shall preside at such meetings. In the absence of the Chairman and vice-chairman, then the oldest member of the Committee, in point of service, shall preside at such meetings.

Section 3. The chairman shall have no vote at any meeting of the committee, except where the vote on any question is equally divided.

Section 4. The chairman shall appoint the membership of and designate the chairmen of all subcommittees of the Executive Committee, except as otherwise provided in the bylaws. The chairman may appoint such special committees as he may deem proper or necessary, designate the number and chairman thereof, and define the duties such committees shall perform, and limit or terminate the existence thereof.

ARTICLE VI

Vice Chairman

The Vice-chairman shall perform the duties of the Chairman when he is absent or unable to serve and such other duties as may be assigned to him by the Chairman.

ARTICLE VII

Secretary

Section 1. The Secretary of the Executive Committee shall keep accurate minutes, to be on file and accessible to Committee members and appropriate G.O.P. affiliates. In addition, the Secretary shall make such other reports as the Chairman or the Committee may require.

Section 2. The Secretary shall have charge of the necessary correspondence of the Executive Committee and perform such other duties as may be assigned by the Chairman.

ARTICLE VIII

Treasurer

Section 1. The Treasurer shall receive and have charge of all funds of the Executive Committee. The Treasurer shall deposit such funds in one, or more, separate bank accounts in the name of the Executive Committee, the bank, or banks, where such deposits are made to be designated by the Committee.

Section 2. All expenditures of the funds of the County Committee shall be made by check. Checks shall be signed by the Treasurer or the Chairman for amounts under \$50. Amounts over \$50 require two signatures, the Treasurer and the Chairman.

Section 3. The Treasurer shall file financial statements with the Clerk of the County Commission of Putnam County itemizing all contributions and expenditures during the period covered by the financial statement. Financial statements must be filed not less than five or more than ten days before the general election, and again within thirty days after the general election, pursuant to Article 8, Chapter 3 of the Official Code of West Virginia, 1931, as amended or as required by state law. County Clerk, before general election, after general election.

Section 4. The Treasurer of the Executive Committee shall perform other duties as may be assigned by the Chairman, to include but not limited to, a quarterly financial statement presented to all Committee members.

ARTICLE IX

Committees

Section 1. The Chairman of the Executive Committee may from time to time

appoint such other committees as in his opinion the party activity may require, and he shall designate the duties and duration of each committees.

Section 2. The Executive Committee may establish and sponsor a Putnam County Finance Committee for the sole purpose of helping to finance the Executive Committee as well as the Putnam County Republican ticket and state Republican offices in the general election. No financial support shall be given for the Committee's influence for or against any candidate in the primary election. Further, this Committee will not fund nor support any request, monetary or manual, from any group who endorsed any candidate prior to primary election results.

ARTICLE X

Meeting of the Committee

Section 1. As soon as the official date for the new Executive Committee to take office following the election in each fourth year as provided by the Code of West Virginia, members of the Executive Committee shall be convened at a time and place to be designated, on the call of the Chairman of the retiring Executive Committee, and shall thereupon proceed to elect a chairman, vice-chairman, a secretary and a treasurer. At such organizational meeting the Executive Committee shall transact all such other business as it shall deem proper.

Section 2. In addition to the organization meeting each fourth year, the Executive Committee will hold monthly meetings which will convene at a time agreed upon each month at the old Putnam County Courthouse. The meeting shall be referred to as the regular meeting.

Section 3. Special meetings of the Executive Committee may be called upon the request of the Chairman, or upon a written request or petition signed by any seven duly elected members of the Executive Committee.

Section 4. All votes cast at any meeting shall be made by the members, present in person or by a person duly authorized by an absent member in writing. Any such proxy shall

designate the person holding the same and shall be signed by the absent member. Any such person having proxy must be a resident of the magisterial district of the member who authorized such proxy. During the roll call persons holding proxies shall be required by the Chairman to exhibit and file the same with the secretary. No proxy shall be recognized unless the same be filed with the Secretary during the roll call of members at any meeting, the holder clearly announcing the name of the committee member so represented and the name of the holder of such proxy. A proxy shall not have the authority make or second any motion before the committee.

Section 5. For purpose of the regular monthly meeting a quorum shall consist of no less than 50% of the present membership present in person or by proxy.

Section 6. “Robert’s Rules of Order shall govern the conduct of the meeting of the Committee except as otherwise provided by these bylaws.

ARTICLE XI

Effective Date

These by-laws shall be effective on and after the 17th day of May 2010.

The foregoing attached by-laws were duly adopted by the Putnam County Republican Committee at its duly authorized meeting on the 17th day of May 2010.

Paul Hartling, Chairman
Putnam County Republican Executive Committee